

**CLASSIS HAMILTON PULPIT SUPPLY SCHEDULE**  
 Period: September 1, 2023 to May 31, 2024  
 (December - February quarter)

<u>DATE</u>		<u>Jarvis Ebenezer</u>	<u>Waterdown Bethel</u>	<u>Simcoe Immanuel</u>	
September 17, 2023	---	York Maranatha	---	---	---
October 15, 2023	---	Ancaster Meadowlands	---	---	---
November 19, 2023	---	Burlington Faith	---	---	---
December 17, 2023	---	Flamborough Calvary	---	Hagersville Community	---
January 21, 2024	---	Hamilton First	---	Hamilton Immanuel	---
February 11, 2024	---	Mount Hope Community	---	York Maranatha	---
March 17, 2024	---	Grace Community	---	Dundas Calvin	---
April 21, 2024	---	Brantford Hope	---	Ancaster Meadowlands	---
May 19, 2024	---	Dundas Calvin	---	Burlington Faith	---

Thanksgiving - October 9, 2023

Christmas & NYrs fall on a Monday

Family Day - February 19, 2024

March 24 - Palm Sunday; March 31st - EASTER

**Synodical Pastor Delegates**

Date for Synod	Delegate (or Alternate)	Receiving Church	Sending Church	notes
June , 2024		---	---	
June , 2024		---	---	
June , 2024		---	---	if needed
June , 2024		---	---	if needed

*These are assigned in the third quarter (Feb) after winter meeting of Classis*

**Please note: This schedule is being prepared and sent out approximately 6 weeks in advance of September, December and March (3-month increments). No changes will be considered in the interim. The schedule will be posted ON-LINE to the Classis Hamilton Website.**

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<b><u>Churches:</u></b>	<b><u># to Fill</u></b>	<b><u>Vacant</u></b>
Grace Community	1	
Ancaster, Meadowlands	2	
Brantford, Hope	1	
Burlington, Faith	2	
Dundas, Calvin	2	
Flamborough, Calvary	1	
Hagersville Community	1	
Hamilton, First	1	
Hamilton, Immanuel	1	
Jarvis, Ebenezer	0	Vacant - Pulpit Supply requested
Mount Hope Community	1	
Simcoe, Immanuel	0	
Waterdown, Bethel	0	Vacant - Pulpit Supply requested
York, Maranatha	2	
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	15	(9 months of 1 church)

**PULPIT SUPPLY GUIDELINES – CLASSIS HAMILTON****11.3 CLASSIS PULPIT SUPPLY (See Appendices, 14.1 for additional “Guidelines”) - appended below**

1. As an expression of our Vision for “healthy and vibrant churches, ministries and members” through mutuality and community, we understand providing pulpit supply support to be a communal matter—churches helping each other, rather than pastors helping churches.
2. Provision of support is to be based upon the worship practices of the receiving congregation (all services normally scheduled for that Sunday).
3. The Pastor must be a preaching minister of the sending church.
4. Two-pastor congregations have the option of requesting pulpit supply if they are vacant of their “Preaching Pastor.” If the 2<sup>nd</sup> Pastor has preached less than once per month in the past 12 months, then they will not be considered a “Preaching Pastor”.
5. Two-pastor congregations with only one Pastor are not exempted from the Pulpit Supply rotation.
6. The Classis Interim Committee shall be responsible for preparing a pulpit supply schedule. Such schedule shall be posted on the Classis Hamilton website (only) to maintain consistency.
7. Ordinarily the Stated Clerk will maintain a list of retired ministers and other licentiates available to preach on the Classis website.

**14.2 SECTION 11.3 GUIDELINES**

Pulpit Supply is arranged in accordance with Classis Hamilton Rules of Procedure Article 11.3.

1. Classis provides pulpit supply one full Sunday each month (ordinarily the 3<sup>rd</sup> Sunday) from September through May; in some churches this means there may be 2 services to fill. No assignments will be made for the months of June thru August (except for Synod) to encourage the use of Seminarians seeking summer assignments.
2. Classical appointments will not be scheduled on the following days: New Year’s Eve, New Year’s Day, the first Sunday in January, Palm Sunday, Easter, Pentecost, Thanksgiving, and Christmas. When statutory holidays fall around the third Sunday, the schedule will be adjusted to the second Sunday for that month.
3. Assignments will be distributed evenly among sending congregations. Changes in pulpit vacancies will ordinarily be adjusted in the schedule prior to each of three periods (Sept - Nov; Dec - Feb; Mar - May) approximately 6 weeks in advance of each period.
4. Sending and receiving Churches may negotiate an alternate Sunday in that month provided there is agreement on any changed date. The default remains the assignment on the Classis Supply schedule.
5. Pulpit supply assignments are filled by the church - not by the pastor. These commitments have been covenanted together and may therefore be considered obligations of collegiality and a sharing of burdens. In the case where the pastor of the sending church is on sabbatical, the sending and receiving church will consult to make an alternate arrangement.
6. The sending Church will send one of the preaching pastors employed on staff. The sending church must inform the receiving church in advance which pastor will fill the vacant pulpit.
7. To meet other worship service needs, congregations with pastoral vacancies may make use of the published contact list of additional ordained Pastors and Commissioned Pastors in Classis Hamilton, as well as those licensed to exhort.
8. Any congregation whose pastor is elected to serve as Synodical delegate will receive a one full Sunday pulpit supply with expenses paid by Classis. The churches assigned to fill these appointments are contingent upon the receiving church’s pastor(s) attendance at Synod.
9. Expenses will be paid on a per worship service basis as follows: