

CLASSIS HAMILTON PULPIT SUPPLY SCHEDULE
 Period: September 1, 2022 to May 31, 2023
 (March - May quarter)

<u>DATE</u>	<u>Hagersville</u>	<u>Jarvis Ebenezer</u>	<u>New Street</u>	<u>Waterdown Bethel</u>		
<i>September 18, 2022</i>	Dundas Calvin	Flamborough Calvary	Hamilton First	Hamilton Immanuel	---	
<i>October 16, 2022</i>	Mount Hope Community	Simcoe Immanuel	York Maranatha	Ancaster	---	Thanksgiving - October 10, 2022
<i>November 20, 2022</i>	Ancaster Meadowlands	Brantford Hope	Burlington Faith	Dundas Calvin	---	
<i>December 18, 2022</i>	Flamborough Calvary	Hamilton First	Hamilton Immanuel	Simcoe Immanuel	---	Christmas & NYrs falls on a Sunday
<i>January 15, 2023</i>	York Maranatha	Mount Hope Community	Ancaster Meadowlands	Brantford Hope	---	
<i>February 26, 2023</i>	Hamilton First	Hamilton Immanuel	Simcoe Immanuel	Mount Hope Community	---	Family Day - February 20, 2023
<i>March 19, 2023</i>	Ancaster	Ancaster Meadowlands	Brantford Hope	Burlington Faith	---	
<i>April 16, 2023</i>	Hamilton Immanuel	York Maranatha	Ancaster	Ancaster Meadowlands	---	April 2nd - Palm Sunday; April 10th - EASTER
<i>May 21, 2023</i>	Brantford Hope	Burlington Faith	Dundas Calvin	Flamborough Calvary	---	

Synodical Pastor Delegates

<u>Date for Synod</u>	<u>Delegate (or Alternate)</u>	<u>Receiving Church</u>	<u>Sending Church</u>	<u>notes</u>
<i>June 09 - 15, 2023</i>	Michael Bootsma	Hamilton Immanuel	Ancaster	
<i>June 09 - 15, 2023</i>	Cara DeHaan	Burlington Faith	Flamborough Calvary	
<i>June 09 - 15, 2023</i>	Ken Benjamins (Alt)	Dundas Calvin	Hamilton First	if needed
<i>June 09 - 15, 2023</i>	Joel Bootsma (Alt)	Mount Hope Community	Simcoe Immanuel	if needed

These are assigned in the third quarter (Feb) after winter meeting of Classis

Please note: This schedule is being prepared and sent out approximately 6 weeks in advance of September, December and March (3-month increments). No changes will be considered in the interim. The schedule will be posted ON-LINE to the Classis Hamilton Website.

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(March - May quarter)

<u>Churches:</u>	<u># to Fill</u>	<u>Vacant</u>
Ancaster	3	
Ancaster, Meadowlands	4	
Brantford, Hope	4	
Burlington, Faith	3	
Dundas, Calvin	3	
Flamborough, Calvary	3	
Hagersville Community	0	Vacant - Pulpit Supply requested
Hamilton, First	3	
Hamilton, Immanuel	4	
Jarvis, Ebenezer	0	Currently being served by Interim Pastor
Mount Hope Community	3	
New Street, Burlington	0	Currently being served by Interim Pastor
Simcoe, Immanuel	3	
Waterdown, Bethel	0	Vacant - Pulpit Supply requested
York, Maranatha	3	
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	36	(9 months of 4 churches)

PULPIT SUPPLY GUIDELINES – CLASSIS HAMILTON**11.3 CLASSIS PULPIT SUPPLY (See Appendices, 14.1 for additional “Guidelines”)**

1. As an expression of our Vision for “healthy and vibrant churches, ministries and members” through mutuality and community, we understand providing pulpit supply support to be a communal matter—churches helping each other, rather than pastors helping churches.
2. Provision of support is to be based upon the worship practices of the receiving congregation (all services normally scheduled for that Sunday).
3. The Pastor must be a preaching minister of the sending church.
4. Two-pastor congregations have the option of requesting pulpit supply if they are vacant of their “Preaching Pastor.” If the 2nd Pastor has preached less than once per month in the past 12 months, then they will not be considered a “Preaching Pastor”.
5. Two-pastor congregations with only one Pastor are not exempted from the Pulpit Supply rotation.
6. The Classis Interim Committee shall be responsible for preparing a pulpit supply schedule. Such schedule shall be posted on the Classis Hamilton website (only) to maintain consistency.
7. Ordinarily the Stated Clerk will maintain a list of retired ministers and other licentiates available to preach on the Classis website.

14.1 SECTION 11.3 GUIDELINES

Pulpit Supply is arranged in accordance with Classis Hamilton Rules of Procedure Article 11.3. (These Guidelines will also be included in the Appendices of the Rules of Procedure).

Classis provides pulpit supply one full Sunday each month (ordinarily the 3rd Sunday) from September through May; in some churches this means there may be 2 services to fill. No assignments will be made for the months of June thru August (except for Synod) to encourage the use of Seminarians seeking summer assignments.

Classical appointments will not be scheduled on the following days: New Year’s EVE/New Year’s Day, the first Sunday in January, Palm Sunday, Easter, Pentecost, Thanksgiving, and Christmas. When statutory holidays fall around the third Sunday, the schedule will be adjusted to the second Sunday for that month.

Schedules will only reflect changes in September and December and March. Assignments will be distributed evenly among sending congregations, as much as possible. Changes in pulpit vacancies will ordinarily only be adjusted in the schedule prior to each of three periods (Sept – Nov; Dec – Feb; Mar – May) approximately 6 weeks in advance of each period.

The churches are encouraged to negotiate the details between the sending and receiving churches. Sending and receiving Churches may negotiate an alternate Sunday in that month provided there is agreement on any changed date. The default remains the assignment on the Classis Supply schedule.

Pulpit supply assignments are filled by the church - not by the pastor. These commitments have been covenanted together and may therefore be considered obligations of collegiality and a sharing of burdens.

The sending Church will send one of the preaching pastors employed on staff. The sending church must inform the receiving church in advance which pastor will fill the vacant pulpit.

To meet other worship service needs, congregations with pastoral vacancies may make use of the published contact list of additional ordained Pastors and Commissioned Pastors in Classis Hamilton, as well as those licensed to exhort.

Any congregation whose pastor is elected to serve as Synodical delegate will receive a one full Sunday pulpit supply with expenses paid by Classis. The churches assigned to fill