

# CLASSIS HAMILTON OF THE CHRISTIAN REFORMED CHURCH

## FINANCIAL STATEMENTS DECEMBER 31, 2021

### INDEX

	Page
Independent Auditor's Report	
Balance Sheet	1
Statement of Changes in Restricted Fund Balances	2
Statement of Revenues and Expenses - Classis Expense Fund	3
Statement of Revenues and Expenses - Campus Ministry	3
Statement of Revenues and Expenses - Other Restricted Funds	4
Statement of Cash Flows	5
Notes to the Financial Statements	6 - 8

## INDEPENDENT AUDITOR'S REPORT

To the Members of  
Classis Hamilton of the Christian Reformed Church

### *Opinion*

We have audited the financial statements of Classis Hamilton of the Christian Reformed Church, which comprise the balance sheet as at December 31, 2021, and the statements of revenues and expenses, changes in restricted fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2021, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

## INDEPENDENT AUDITOR'S REPORT, continued

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ◆ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ◆ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- ◆ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ◆ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- ◆ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*DBK Accounting Professional Corporation*

**DBK Accounting Professional Corporation**  
Authorized to practice public accounting by the Chartered  
Professional Accountants of Ontario

Hamilton, Ontario  
April 21, 2022

**CLASSIS HAMILTON OF THE CHRISTIAN REFORMED CHURCH**

**BALANCE SHEET  
AS AT DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
ASSETS		
Current Assets		
Cash	\$ 247,214	\$ 212,974
Accounts receivable	10,168	23,406
GST/HST recoverable	756	336
Prepaid expenses	<u>761</u>	<u>721</u>
	258,899	237,437
Loans receivable (Note 3)	<u>305,595</u>	<u>263,159</u>
	<u>\$ 564,494</u>	<u>\$ 500,596</u>
LIABILITIES		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 5,290	\$ 5,840
EXTERNALLY RESTRICTED FUND BALANCES		
Classis Expense Fund	60,413	50,953
Campus Ministry	38,225	57,298
Classical Candidacy	304,699	262,138
Future Church Planting	<u>155,867</u>	<u>124,367</u>
	<u>559,204</u>	<u>494,756</u>
	<u>\$ 564,494</u>	<u>\$ 500,596</u>

Approved on behalf of the Board

Director \_\_\_\_\_

Director \_\_\_\_\_

**CLASSIS HAMILTON OF THE CHRISTIAN REFORMED CHURCH**

**STATEMENT OF CHANGES IN RESTRICTED FUND BALANCES  
FOR THE YEAR ENDED DECEMBER 31, 2021**

	2021 Classis Expense Fund	2021 Campus Ministry	2021 Classical Candidacy	2021 Future Church Planning	2021 Total	2020 Total
FUND BALANCES, beginning of year	\$ 50,953	\$ 57,299	\$ 262,138	\$ 124,367	\$ 494,757	\$ 404,239
Excess of revenues over expenses	<u>9,460</u>	<u>(19,074)</u>	<u>42,561</u>	<u>31,500</u>	<u>64,447</u>	<u>90,518</u>
FUND BALANCES, end of year	<u>\$ 60,413</u>	<u>\$ 38,225</u>	<u>\$ 304,699</u>	<u>\$ 155,867</u>	<u>\$ 559,204</u>	<u>\$ 494,757</u>

**CLASSIS HAMILTON OF THE CHRISTIAN REFORMED CHURCH**  
**STATEMENT OF REVENUES AND EXPENSES - CLASSIS EXPENSE FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

	2021	2020
<b>REVENUES</b>		
Classis ministry shares	\$ 55,642	\$ 43,994
Interest income	2,177	1,966
Government assistance	-	2,133
	57,819	48,093
<b>EXPENSES</b>		
Conferences and professional development	879	1,017
Insurance	1,824	1,725
Meals and hospitality	3,036	1,210
Office, postage and general	10,032	7,432
Professional fees	5,355	5,251
Safe church team	320	-
Salaries and benefits	26,110	26,748
Travel	803	1,240
	48,359	44,623
Excess of revenues over expenses	\$ 9,460	\$ 3,470

**STATEMENT OF REVENUES AND EXPENSES - CAMPUS MINISTRY**

<b>REVENUE</b>		
Classis ministry shares	\$ 116,987	\$ 129,994
Grants	21,105	19,300
	138,092	149,294
<b>EXPENSES</b>		
Assistant to chaplains	5,722	5,610
Conference fees and professional development	1,412	556
Emerging leader	2,500	3,750
Meals and hospitality	2,537	736
Office, postage and general	2,083	1,696
Salaries and benefits	139,014	106,782
Travel	3,898	2,870
	157,166	122,000
Excess of revenues over expenses	\$ (19,074)	\$ 27,294

## CLASSIS HAMILTON OF THE CHRISTIAN REFORMED CHURCH

### STATEMENT OF REVENUES AND EXPENSES - OTHER RESTRICTED FUNDS DECEMBER 31, 2021

	Classical Candidacy 2021	Future Church Planting 2021	Total 2021	Total 2020
<b>REVENUE</b>				
Ministry shares	\$ 75,254	\$ -	\$ 75,254	\$ 70,741
Future Church share	-	32,500	32,500	32,507
Interest income	1,030	-	1,030	822
	76,284	32,500	108,784	104,070
<b>EXPENSES</b>				
Candidate benefits	8,405	-	8,405	7,814
Classis home missions	-	1,000	1,000	1,000
Grants	-	-	-	10,745
Loans forgiven	25,318	-	25,318	24,756
	33,723	1,000	34,723	44,315
Excess of revenues over expenses	\$ 42,561	\$ 31,500	\$ 74,061	\$ 59,755

**CLASSIS HAMILTON OF THE CHRISTIAN REFORMED CHURCH**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
OPERATING ACTIVITIES		
Excess of revenues over expenses	\$ 64,448	\$ 90,518
Change in non-cash working capital items		
Accounts receivable	13,238	23,441
GST/HST recoverable	(420)	645
Accounts payable and accrued liabilities	(550)	(1,653)
Prepaid expenses	<u>(39)</u>	<u>213</u>
	76,677	113,164
INVESTING ACTIVITIES		
Loans receivable	<u>(42,436)</u>	<u>(38,400)</u>
Increase in cash	34,241	74,764
Cash, beginning of year	<u>212,974</u>	<u>138,210</u>
Cash, end of year	<u>\$ 247,215</u>	<u>\$ 212,974</u>



# CLASSIS HAMILTON OF THE CHRISTIAN REFORMED CHURCH

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2021

### 1. PURPOSE OF THE ORGANIZATION

The organization was incorporated as a corporation without share capital under the Ontario Corporations Act on October 28, 2008. The corporation is a registered charity and is therefore exempt from payment of income taxes as provided under the Income Tax Act.

Its purpose is to advance and teach the religious tenets, doctrines, observances and culture associated with the Christian Reformed faith.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

#### (a) FUND ACCOUNTING

The organization follows the restricted fund method of accounting for donations.

The Classical Candidacy Committee accounts for the assistance provided to seminary students.

The Classis Expense Fund accounts for the organization's administrative activities.

The Restricted Fund reports revenues and expenses related to the various Christian Reformed Church ministries and causes. This includes the Campus Ministry and Future Church Planning.

#### (b) REVENUE RECOGNITION

Restricted donations related to general operations are recognized as revenue of the Classis Expense Fund in the year in which the related expenses are incurred. All other restricted donations are recognized as revenue of the appropriate restricted fund.

Donations are recognized as revenue in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income and conference fees are recognized as revenue in the period it is earned.

Government assistance is recognized when the amount can be determined and there is a reasonable expectation of collection.

#### (c) CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash and short-term investments with maturities of three months or less from their date of acquisition, which are readily convertible into a known amount of cash, and are subject to an insignificant risk to changes in their fair value.

#### (d) CAPITAL ASSETS

Furniture and equipment acquisitions are expensed fully in the year of purchase and thus not recorded on the balance sheet.

#### (e) USE OF ESTIMATES

The preparation of these financial statements requires management to make estimates and assumptions that affect revenues and expenses during the reporting periods in addition to the reported amounts of assets and liabilities at the date of the financial statements. Actual results may differ from those estimates.

# CLASSIS HAMILTON OF THE CHRISTIAN REFORMED CHURCH

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2021

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

#### (f) FINANCIAL INSTRUMENTS

The organization initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The organization subsequently measures all its financial assets and financial liabilities at amortized cost. Financial assets measured at amortized cost include cash, GST/HST recoverable, accounts receivable and loans receivable. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

At the end of reporting period, the organization assesses whether there are any indications that a financial asset may be impaired. When there is an indication of impairment, the carrying amount of the asset is reduced and the amount of the reduction is recognized as an impairment loss in the statement of revenues and expenses.

#### (g) VOLUNTEER SERVICES

Because the hours of service by volunteers are not normally purchased by the organization and the difficulty in determining their fair market value, contributed services are not recognized in the financial statements.

#### (h) FOREIGN CURRENCY TRANSLATION

Monetary assets and liabilities denominated in foreign currencies are translated at the exchange rate in effect at the balance sheet date. Revenues and expenses are translated at the exchange rate prevailing at the date in which the transaction took place. Foreign exchange gains and losses are included in the statement of revenues and expenses.

### 3. LOANS RECEIVABLE

These loans receivable were advanced to assist individuals who are studying to become ministers in the Christian Reformed Church in North America (CRCNA) and are advanced based on financial need. The loans will accrue interest at 1% above the prime lending rate, commencing six months after the borrower terminates or completes the course of studies unless the borrower becomes an ordained minister in the CRCNA or the Reformed Church of America (RCA), has been declared eligible for ministry but has not been hired, or continues in a qualified educational program.

Under certain conditions the borrower will be required to repay the loan over a ten year period commencing six months after the CRCNA has decided that the person is no longer a candidate for ordained ministry. In other situations the borrower will be required to pay interest and repay the loan principal over a five year period.

The loan is interest free while the individual is studying and 20% of the loan will be forgiven annually if the borrower becomes and remains a minister in the CRCNA or the RCA for at least five years.

# CLASSIS HAMILTON OF THE CHRISTIAN REFORMED CHURCH

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2021

### 4. FINANCIAL INSTRUMENTS

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest or credit risks arising from these financial instruments.

#### *Liquidity Risk*

Liquidity risk arises through excess financial obligations over available financial assets at any point in time. The organization's objective in managing liquidity risk is to maintain sufficient readily available reserves in order to meet its liquidity requirements at any point in time. The organization achieves this by maintaining sufficient cash and cash equivalents.

#### *Foreign Currency Risk*

The organization is exposed to foreign exchange risk in United States dollars. The organization is exposed to this risk when an obligation in a foreign currency to another organization or individual, is different at the time of settlement than it was at time that the obligation was determined. The organization reduces its exposure to foreign exchange risk by carefully monitoring exchange rates on its obligations and attempts to maintain adequate foreign currency balances in its bank to discharge its related foreign currency obligations. In the opinion of management the foreign exchange risk exposure to the organization is low and is not material. As at year end, the organization had \$10,115 USD in cash (2020 - \$7,523 USD).

#### *Credit Risk*

The organization does have credit risk in candidate loans receivable of \$305,595 (2020 - \$263,159). Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. Management mitigates this risk by having agreements in place. Also, the organization is not dependant on the repayment of these loans given their intention is to forgive the loans.

### 5. COVID-19

Subsequent to the year end, the COVID-19 pandemic has had a significant impact on the overall economy and many organizations. The organization continues to function as staff have the ability to work from home, no employees have been laid off. Management does not at this time expect a significant impact on the organization.